

Kern County Soccer Foundation
Board of Directors' Meeting Agenda & Minutes

September 17, 2008 6:00 p.m.

Members Present: see attendance roster

DISCUSSION & ACTION PLAN	WHO	COMPLETION DATE
I. Call To Order & Approval of Previous Meeting Minutes		
Martin called meeting to order at 6:04 p.m. Minutes of August 20, 2008 meeting were approved with correction to Staabs name spelling and formatting so all minutes can be visualized (MSC Vaughn/R. Wiggins).		
II. President's Report		
A. Concessionaire Contract		
Discussion: Martin reported that Martin's Meats is providing primary concessionaire services. Martin solicited input about their performance.	Martin	
Action:		
B. Grant Writing		
Discussion: Martin reported that Kern County Grant Writers Association have been contacted. Any funds received from grant writing will be primarily directed to field maintenance work - \$200,00 for additional lighting, parking lot blacktop, etc.		
Action: Martin to provide progress report when update available.		
C. Park Brochure		
Discussion: Members reviewed the park brochure and provided input.		
Action:		
D. Parking Pass Sales		
Discussion: Martin reminded members that last sale of parking passes would be next weekend. Cost of parking passes was reviewed.		
Action: League representatives to alert team parents.	League Reps	September 18, 2008
E. Late/Last Games & Exiting Park		
Discussion: Martin reminded league representatives that they have 30 minutes following the last game to exit the park before park locked down.		
Action: League representatives to alert team parents.	League Reps	September 18, 2008
F. Brigade Golf Cart Declaration of Insurance		
Discussion: Martin requested Brigade Recreational to provide written evidence of insurance for their golf cart.		
Action: Moreno to provide evidence of golf cart insurance coverage.	Moreno	October 15, 2008

III. Vice President Report	Staabs	
A. KCSF Website "Go Live"		
Discussion: Staabs reported that the website was active but still a work in progress. Input from members were welcomed. Send any pictures to kernsoccer@yahoo.com.		
Action: Staabs will add Brigade Recreational if there is room. Moreno will provide Staabs information.	Staabs Moreno	October 15, 2008
B. Annual Bylaw Review		
Discussion: Staabs reported that she would lead out on the annual review of bylaws.		
Action: Interested parties to email Staabs.	Members	September 18, 2008
C. Parking Passes		
Discussion: Staabs announced that the Executive Board was reviewing parking pass sales structure and process. Staabs solicited input from members. Graviss reported that national average for daily parking fee is \$5-7. Some parks do not sell discounted parking passes. Parking passes have been stolen from windows.		
Action: Members to provide input to Staabs. Executive Board to make recommendation at next meeting. Members alert parents to keep windows rolled up to eliminate parking pass theft.	Members	October 15, 2008
IV. Treasurer Report	Graviss	
A. Financial Report (Account Balance, reconciliation report, P&L, etc.)		
Discussion: The financial statements were presented and discussed. Martin reported he is re-negotiating with Rabobank to decrease \$85,000 payment. Martin reported that the Foundation has two loans totaling approximately \$415,000. Staabs announced she has an appointment with the accountant to discuss end-of-year taxes.		
Action: Martin to re-negotiate Rabobank loan and update members.	Martin	October 15, 2008
B. Contract Employee Increase		
Discussion: Graviss reported that a contract employee was added to expedite parking.		
Action:		
C. Cruz Car Wash		
Discussion: Graviss reported receipt of \$842. Members were encouraged to pick up additional coupons from any Executive Board member.		
Action:		
D. League Field Fees Overdue		
Discussion: Graviss reported that field use fees were due September 15th.		
Action: Leagues to pay fees immediately if overdue.	League Reps	September 18, 2008
V. Secretary Report	S. Wiggins	
A. None		
Discussion:		
Action:		

VI. Park Operation Report	Scarrone	
A. Field Maintenance Status Report		
Discussion: Martin reported that two fields are left "open" in rotation to maintain integrity of the fields. Members		
Action: Martin will alert maintenance crew to round on restrooms more frequently. Members to contact Jose or Yolanda at the park if needs are not met.	Martin Members	September 18, 2008 Ongoing
B. Extreme Soccer		
Discussion: Martin reported that Extreme Soccer was a "tournament only" vendor. They will give park a flat rate to be a vendor. Maui Wauai and Kettle Korn give the park 10% of proceeds.		
Action:		
VII. Scheduling Report	Vaughn	
A. Master Schedule Status Report		
Discussion: Vaughn reported that Master Schedule would be available this weekend. Vaughn requested that members provide any requests for tournaments as soon as possible to finalize schedule. PAL league requesting to play at park again.		
Action: Members to submit tournament requests.	Members	September 18, 2008
VIII. Tournament Director's Report	Ricker	
A. Alliance North-South Tournament		
Discussion: Fox reported that the Alliance North-South Challenge was successful. Gate proceeds were \$3500. Members stated that the appreciation barbeque was a great idea.		
Action: Schedule appreciation barbeque at park in 2009 and KCSF will help.	Fox	August 1, 2009
IX. Publicity Director's Report	Jimenez	
X. Director of Fundraising Report	Martin	
A. Fundraising		
Discussion: Members were advised that the park displays \$25,000 in banner advertisement.		
Action: Members to be contact Joe Jimenez if they have a banner contact.	Members	Ongoing
XI. Director of Officials' Report	R. Wiggins	
A. Referee Trailer Repairs		
Discussion: R. Wiggins announced that repairs on the trailer lights and HVAC were being resolved.		
Action:		
B. Additional Field Striping		
Discussion: R. Wiggins has requested two "hashmarks" to be striped on each side of the field for "coach box".		
Action:		
XII. Director of Adult Leagues	Hernandez	
A. No report		

XIII. League & Associated Organizations Representative's Report		
A. Cal South Commissioner's Report - none		
B. GESL - none		
C. BGS� - none		
D. Brigade/BRS� - Picture Day scheduled for September 28th weekend. Moreno will alert gate staff so they can assist in directing traffic. Members discussed golf cart electrical re-charging hook-up locations. Moreno committed not to use extension cords across the road or other hazardous method. If sea train permanent, it will get painted.		
E. AYSO (various leagues) - AYSO 181 Picture Day September 22nd weekend. Vaughn to alert gate staff. Regional AYSO tournament scheduled for Thanksgiving weekend. U-19 tournament scheduled for October during		
F. BOWS - none		
G. Bakersfield's Men's League - none		
H. Helicopter Club - none		
I. Alliance - Fox reported his dissatisfaction with the field assignment during the Alliance North-South Challenge. Fox expressed that he should have been able to use the tournament building versus the end of the field and that the park's focus should be youth soccer rather than adult league. Members agreed in concept that the tournament building should be available for tournaments. Fox announced that we should pursue scholarships for players unable to afford to play. Fox is pursuing a US Soccer Club Central California Cup. It would be a 3-4 day event in April or May and include about 100 teams. Fox will update members as information available.		
J. KRSA - October 18-19 is a USFS referee clinic. September 18th is a Game Management training at Homewood Suites at 6-8pm. S. Wiggins to confirm if Stephanie Happel has been appointed the official KRSA representative.		
XIV. Unfinished Business		
A. 20-year Anniversary		
Discussion: Martin reported that this celebration has been postponed until next year.		
Action:		
XV. New Business		
Discussion:		
Action:		
XVI. Adjournment and Next Meeting Announcement		
Discussion: Adjourned at 6:58 p.m.		
Action: Next meeting scheduled for October 15, 2008 at 6:00 p.m. at Rusty's on Wible Road.		