

Kern County Soccer Foundation
Board of Directors' Meeting Agenda & Minutes

August 20, 2008 6:00 p.m.

Members Present: see attendance roster

DISCUSSION & ACTION PLAN	WHO	COMPLETION DATE
I. Call To Order & Approval of Previous Meeting Minutes		
Martin called meeting to order at 6:07 p.m. Minutes of July 16, 2008 meeting were approved (MSC Vaughn/R. Wiggins).		
II. President's Report		
A. Concessionaire Contract	Martin	
Discussion: Martin reported that Martin's Meats is ready to provide primary concessionaire services. Other vendors will be: Kettle Korn, Maui Wowi, Little Caesar's Pizza, Extreme Soccer. It was reported that Sylvia Martinez had requested to be a vendor, but was found to be in conflict with the primary concessionaire.		
Action:		
B. Grant Writing		
Discussion: Martin reported that several grant writers have been contacted. Martin is currently contacting a new lead, Amy Smith. Any funds received from grant writing will be primarily directed to field maintenance work - \$200,00 for additional lighting, parking lot blacktop, etc.		
Action: Martin to provide progress report when update available.		
C. Traffic Congestion Strategies		
Discussion: Martin requested that league representatives encourage their players to exit the soccer park onto Hwy. 178 through Hart Park except for players that live in Tehachapi or Lake Isabella.		
Action: League representatives to discuss with players.	League Reps	September 5, 2008
D. Parking Pass Sales		
Discussion: Martin reminded members that sales of parking passes would be on the first 3 weekends of league play starting September 6,7 weekend. Cost of parking passes was reviewed. Graviss reported that some monies had been received via postage mail with incorrect amounts.		
Action: Reimbursement of overages on mailed parking pass requests will be made.	Graviss	September 17, 2008
III. Vice President Report		
A. KCSF Website Status Report	Staabs	
Discussion: Staabs reported that the link to the updated website had been sent out to the Executive Board.		
Action: Website will "go live" after Executive Board review and approval.	Staabs	September 17, 2008

IV. Treasurer Report	Graviss	
A. Financial Report (Account Balance, reconciliation report, P&L, etc.)		
Discussion: The financial statements were presented and discussed. Martin reported he is re-negotiating with Rabobank to decrease \$85,000 payment.		
Action: Martin to re-negotiate Rabobank loan.	Martin	September 17, 2008
B. 2008-2009 Budget Approval		
Discussion: Martin reported that he had held approval of budget until August meeting when more members may be present. The draft budget for 2008-2009 season was reviewed and discussed.		
Action: The 2008-2009 Budget was approved (MSC Vaughn/R. Wiggins).		
C. Cruz Car Wash		
Discussion: Graviss reported receipt of \$774. Members were encouraged to pick up additional coupons from any Executive Board member.		
Action:		
V. Secretary Report	S. Wiggins	
A. Minute Format		
Discussion: Members reported that they were unable to open the minutes because they were saved in a 2007		
Action: Members to receive minutes saved in the 97-2003 format.	S. Wiggins	Ongoing
VI. Park Operation Report	Scarrone	
A. Field Maintenance Status Report		
Discussion: Martin reported that additional fertilizer had been placed on fields. There are some yellow areas remaining. This is actually dirt, not dead grass. There are about 20 types of dirt on the fields. Tons of additional dirt had been placed on the fields after the sprinkler work completed to raise the fields and grass would grow over clay foundation. Field #25 has been ruined by storing fertilizer and will not be used until in appropriate shape. Two fields will remain "empty" without play during season play to "rest" those fields. Rotation of lighted fields will also be maintained. Rotation/resting of fields provides better playing and lower maintenance costs. Coast league will play on lite fields- if they are a "no show" more lite fields will get to rest. Additional area has been graded off for additional parking.		
Action:		
B. Graffiti		
Discussion: Martin discussed the increasing volume and cost to fix graffiti. Members discussed at length various methods to cover costs of removing graffiti and assignment of responsibility. Members approved the following: The specific league will be responsible to reimburse the KCSF for the direct costs of removing graffiti, if the specific league can be identified. If the specific league can not be identified, the KCSF will bear the costs of removing graffiti. Leagues can perform the removal of the graffiti if the appropriate paint is used and work is approved by KCSF (MSC S. Wiggins/Graviss).		
Action: Members will be contacted by Martin, Scarrone or R. Wiggins to retrieve appropriate graffiti removal paint when applicable.	Members	Ongoing

VII. Scheduling Report	Vaughn	
A. Status Report		
Discussion: Vaughn reported that almost all leagues have submitted scheduling requests. Vaughn reminded members that fees are due September 15, 2008. Martin reported that the Brigade Recreational League had chosen to play all their games on Sunday versus splitting them between Saturday and Sunday. Coast league and AYSO will play on Saturday. This schedule promotes team pictures to be taken at the park. This will be a trial and other arrangements may need to be made if issues arise.		
Action: Members to submit fees by September 15, 2008. Team Picture Day to be scheduled at park for 2008-2009 season.	Members Vaughn Moreno	September 15, 2008
B. Tournament Fees		
Discussion: Members discussed whether the fees for 2008-2009 season tournaments had been previously approved. Martin reported that the fees for 2008-2009 season had been approved at the beginning of the 2007-2008 season. Members had chosen not to increase the fees for the 2007-2008 season tournaments because tournament coordinators had already advertised the fees. The approved fee schedule for 2008-2009 season was clarified: Tournaments- \$30 per field. (If 8 fields used on Saturday and 8 fields are used on Sunday = \$30 x 8= \$240; if 15 fields used on Saturday and 5 fields used on Sunday - \$30 x 15= \$450; fee based on highest number of fields used on any one day during tournament).		
Action: Tournament fee invoice to be sent to Tournament Coordinator to be paid upon receipt.	Ricker Graviss	Ongoing
VIII. Tournament Director's Report	Ricker	
A. Alliance North-South Tournament		
Discussion: Martin reported that the tournament plans are progressing for the Labor Day tournament. Martin was asked if an insurance certificate had been received.		
Action: Martin to assure insurance certificate is filed before tournament commences.	Martin	August 29, 2008
B. AYSO <18 Tournament		
Discussion: Shoemake commented that she had not been advised that AYSO would be using fields during the November Classis Tournament.		
Action: Communication between scheduling coordinators will be improved.	Martin Vaughn	Ongoing
IX. Publicity Director's Report	Jimenez	
A. Park Naming Rights		
Discussion: Members were advised that the Executive Board is encouraging the naming rights of the park and are actively soliciting businesses.		
Action: Members to be updated as information becomes available.	Jimenez	Ongoing

X. Director of Fundraising Report	Martin	
A. Fundraising		
Discussion: Members were advised of the new banner sponsor fees: \$500 + \$150 for cost of banner for the first year and only \$500 for each subsequent year renewal. KCSF replaces damaged banners at no additional cost. Martin requested league representatives to encourage any of their associated businesses to sponsor a banner or monument.		
Action:		
XI. Director of Officials' Report	R. Wiggins	
A. No report.		
Discussion:		
Action:		
XII. Director of Adult Leagues	Hernandez	
A. No report		
XIII. League & Associated Organizations Representative's Report		
A. Cal South Commissioner's Report - none		
B. GESL - none		
C. BGSL - none		
D. Brigade/BRSL - Dana Hamilton will email a promoter's event list to S. Wiggins to assist in non-soccer related events.		
E. AYSO (various leagues) - none		
F. BOWS - Reported that the co-ed >18 tournament on July 19,20 was a good tournament. BOWS would like to schedule another tournament in February. The third weekend in february was tentatively scheduled for this event. Ricker, Vaughn and BOWS representative to finalize scheduling at a later date.		
G. Bakersfield's Mens League - none		
H. Helicopter Club - none		
I. Alliance - none		
J. KRSA - Dan Irving has been elected the new president.		
XIV. Unfinished Business		
A. 20-year Anniversary		
Discussion: Nelson reported that she would be responsible to secure entertainment for the October 25th event. Nelson inquired who was responsible for other event planning needs.		
Action: Event planning would be discussed at the next Executive Board meeting.	Executive Board	September 17, 2008
XV. New Business		
Discussion:		
Action:		

XVI. Adjournment and Next Meeting Anouncement		
Discussion: Adjourned at 7:40 p.m.		
Action: Next meeting scheduled for September 17, 2008 at 6:00 p.m. at Rusty's on Wible Road.		