

**KERN COUNTY SOCCER FOUNDATION
EXECUTIVE BOARD MEETING MINUTES
May 11, 2009**

In attendance: Paul Ricker, Virginia Staabs, Barbara Graviss, Tom Martin, Judy Vaughn, Scott Happel, Cherie Anderson, John Scarrone and Stephanie Happel

Call to Order by Paul Ricker at 6:00PM.

Approval of Previous Minutes: 1st Judy Vaughn 2nd Tom Martin Accepted

President's Report: Paul Ricker needs to be cc on all emails. Paul is going in front of Budget & Finance and presents a Power Point Presentation asking for 5 million dollars. We need to advertise. Tomorrow Barbara is sending out a letter of default to Martin's Meat. At our next board meeting we will listen to anyone who is interested in running the concession stand. Each person will present a 15 minute presentation with just them and board members in room. Then the next person will present. After all interested parties are done the board members will discuss and make a decision on who will run the concession stand.

Vice President's Report: Virginia Staabs handled out a two sheets of paper with job descriptions. One sheet was on Tournaments. Each board member that was present looked at paper and made some changes. For final billing Paul asked if Barbara, Judy and Cherie would get together to write a procedure on how the final billing will be handled. A motion was made to implement on August 1, 2009 a one (1) time previous approved set up field fee each field used. 1st by Tom Martin 2nd Judy Vaughn. Accepted

Treasure's Report: Barbara Graviss gave a treasurers' report. A motion was made to close out Rabobank Checking Account. 1st by Judy Vaughn and 2nd by Scott Happel. Accepted. Barbara received a \$500.00 return check from a Taco Truck. Tom will handle that matter.

Secretary's Report: No

Park Operation's Report: John Scarrone stated we need liquid fertilizer. Paul stated we do not have money to purchase it. This will be John's last meeting. We are not helping the park by going to meeting because we need other people to help. We need big sponsors.

Scheduling Report: Judy Vaughn stated as of the end of May we will be closing down fields 9 thru 13. Mexican League will be using other fields. First tournament will be Alliance on September 5, 6 & 7 2009. All Leagues starting on September 12th. Brigade Recreation league starts September 13th. Donna Nelson is checking on the 7 v 7 tournament.

Tournament Director's Report: Cherie Anderson asked about the BOWS wanting a tournament in July. July 17, 18, & 19. Moonlight Madness. Gate personnel will not work for them. Cherie and Judy will get together and talk about what to do and make a decision.

Publicity Director's Report: No

Fundraising Director's Report: Tom Martin stated that there are missing items from concession stand. Red Lions are purchasing a Banner and going on Website. Double Tree also to go on website.

Director of Officials: Scott Happel stated KRSA is having a meeting on Wednesday with Cal South with Larry Yee. Paul asked since we use golf carts can Scott go back to KSRA and ask for at least \$500.00 to help with up keep example batteries. Barbara stated a bill will be going to KSRA for trailer fee of \$600.00 same as last year.

Director of Adult Leagues: No

New Business: No

Old Business: Player Surcharge will be brought up at regular meeting next Wednesday.

Motion to Adjourn Meeting was 1st by Judy Vaughn and 2nd by Tom Martin. Accepted.

Meeting adjourned at 7:33PM

Next Regular Meeting will be May 20, 2009.

Next Executive Meeting will be June 8, 2009.

**KERN COUNTY SOCCER FOUNDATION
EXECUTIVE BOARD MEETING AGENDA
MAY 11, 2009**

Call to Order

Approval of Previous minutes

President's Report

1. Board of Director's Responsibilities for Each Board Member

Vice President's Report

Treasure's Report

Secretary's Report

Park Operation's Report

Scheduling Report

Tournament Director's Report

1. BOWS

Publicity Director's Report

Fundraising Director's Report

Director of Officials

Director of Adult Leagues

New Business

Old Business

1. Players Surcharge

Adjourn and Next Meetings

1. Regular Meeting - May 20, 2009
2. Executive Meeting – June 8, 2009

Tournaments

All inquiries are to be directed to the Director of tournaments. Other Field use requests are to be directed to the Director of Scheduling.

The Director of Tournaments will co-ordinate with the Director of Scheduling, and Treasurer on all tournaments.

After verifying the dates are available the Director of Tournaments will negotiate and prepare the contract for the tournament. (See requirements for tournament.)

A copy of the contract will be forwarded to the Treasurer for an initial billing of the deposit, per the contract.

The fields assigned by the Director of Scheduling will be passed on to the Tournament party so they can schedule the actual teams and use.

^{Tom}
~~Director of Scheduling~~ will notify any Vendors of the dates and times of a Tournament.

On the first day of the tournament, a copy of the schedule posted by the tournament will be given to the Director of Tournaments, if it has not already been received.

If lights are used, a list of dates used and time on /time off will be forwarded to the treasurer, with a copy of the posted schedule and any security time cards, for a final billing. Director of Scheduling/Director of Tournament
→ Complaint → back to Scheduling + Tournament.

The final billing is to be in the mail to the Tournament by 7 days from the end of the Tournament.

- Sit down before tournament
- Sit down after tournament.

Three - Barbara, Judy, Cherie → in writing

Tournament Requirements

Contract
insurance

Stephanie Happel

From: Cherie Anderson [chanderson@kern.org]
Sent: Friday, May 08, 2009 10:48 AM
To: WININGWIFE@aol.com; Stephanie Happel; Virginia Staabs; stephanie.happel;
sporttop@yahoo.com
Cc: Cherie131313@aol.com; Cherie Anderson
Subject: BOWS

Good Morning;

Since I am the Director of tournaments, I will be out at ALL BOWS tournaments, so that we don't have anymore problems. I don't know what happen in the past but it will be ran by the guidelines/rules of the soccer foundation/soccer park.

I believe that we have this soccer complex for the spirit of the game and ALL of its players. We are also running a business and need funds. I know we don't like heartache but it goes with the territory.

I have no problem with having BOWS running their Moonlight Madness Tournament in July. I will mark it on my calendar and oversee the whole thing. I would like to put this item on the agenda to be talked about.

Thoughts of the day,
Cherie

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This message was scanned by KCSOS and is believed to be clean.

Vice President	Secretary	Treasurer	Director of Tournaments	Director of Scheduling	Director of Park Operations
	Maintains copies of all Certificates of Insurance, minutes and legal documents	All Invoicing, Receipt of Monies, receipt of Bills, Paying of bills, Maintains all Financial Records	Tournament scheduling & contract	Assigns fields for tournaments and relays information to Dir of tournaments. Keeps Vendors informed of dates Park will be used.	