

KERN COUNTY SOCCER FOUNDATION
Executive Board Meeting Minutes
May 7, 2008

- I. Call To Order
President, Tom Martin, called the Executive Board meeting to order at 6:07pm at Rusty's pizza parlor.
- II. Approval of previous minutes
Minutes of the previous executive board meeting were not presented.
- III. League Soccer Pamphlet
Martin introduced the proposed pamphlet. Members reviewed and discussed the use and need of this pamphlet. Members agreed to print and distribute the pamphlet after corrections were made. Photos were taken of the monuments and banners. Some of the pictures will be used for the pamphlet.
- IV. Concessioner Contract
Members discussed the continuation of the contract with Fernando. Martin reported that Scarrone had re-negotiated the contract in 2007. The contract ends in August 2009. Discussions ensued related to Fernando's brother-in-law and members agreed that he could not be part of the contract because of past health violations. It was reported that Fernando holds the health permit in his name. Martin reported that Fernando was paid up to date. Members agreed that more serious issues need to be formally addressed. It was agreed (MSC Staabs/S. Wiggins) that Martin and Scarrone would meet with Fernando and determine if he wants to continue contract through the 2008-2009 season at \$40,000 (\$5000 x 8 months). If he does, the following provisions will be added to the written contract: 1) follow all health, State and Federal regulations; 2) keep accounts payable current- by 15th of month for the preceding month with a penalty clause of 1.5% of unpaid balance, and 3) re-negotiate a 90-day without cause termination clause (other vendors will remain 30-day termination clause). A written agreement will be developed after the discussions. Martin to notify S. Wiggins agreement modifications are required to amend Fernando's contract. Martin to provide update at next meeting.

Members discussed that Maui Waui may not be in health regulation compliance if he uses the temporary tent.

Discussions related to the concession stands as follows:

- None of the stands have "P" grease traps- don't meet code because of additional food selections served
- hot water – may need "commercial" grade water; may not have to fix

- Concession #4 – urinal was kicked off wall during the time when the Bakersfield Men's League (BML) was playing. Martin sent letter to the BML. In past, BML has paid for any damage to the park facilities when the BML was playing and could be identified. = as the responsible party. Members discussed adding provision to the field agreement related to facility damage responsibility. Ricker to email the field use agreement to members for their review. The field use agreement (specifically the addition of vandalism clause) and concession stand work status will be discussed at the next meeting.
- V. Security for Bakersfield Men's League
Members discussed the informal security provision agreement between the park and the BML. The current process is: 1) Yolanda arranges for the security. 2) Yolanda collects the field use and security fees, 3) security contractor sends bill to Barbara, 4) Barbara pays security invoice. It was noted that the amount collected for the security may not be equal to the amount invoiced/paid to the security contractor. Security arrives 30 minutes before the game and remains 30 minutes after the game to assure all persons out of the park. This hour is not being captured in the fee the park charges BML. Security costs are \$18/hour. Vaughn to work with Yolanda and Barbara to assure the security costs equal to security payment. Barbara to determine if BML owes additional funds to the park.
- VI. County Land Lease
Martin reported that the park's lease has 8 years left with two 10-year options. Members agreed that it was beneficial for us to have two 30-year options. Martin to meet with the County to re-negotiate this or additional lease options.
- VII. Fundraising
Members discussed need to bring more money into park. It was expressed that Executive Board members need to contribute more time to fundraising. Members also discussed hiring Don Clark at a 10% commission. More discussion at next meeting.
- VIII. Grant Writing
Martin reported he has contacted 3 interested parties. Martin will meet with an additional person the following week. Members discussed use of grant money for black top parking, lighting project and purchase of land for more fields. Martin to provide update at next meeting.
- IX. Treasurer's Report
Graviss presented the Reconciliation Summary for all bank accounts ending March 31, 2008 and an AP aging report for period ending May 7, 2008. Current A/P is \$49308.88. Account balances reported as Citizen checking = \$14718.54; Rabobank checking = \$1346.51 and Citizen CD = \$44931.27.

Martin announced his plans to resign as President of KCSF as soon as the loans are paid off, approximately 3 years.

Graviss reported that Garces High School as paid for their December tournament.

Graviss reported some reconciliation remains to be done. Graviss and Staab to complete reconciliation on Quickbooks.

- X. Field Maintenance
Members discussed the loose new grindings, oiling needed and related Air Board issues and the fertilizer supply purchase.
- XI. Cal South State Cup
Members discussed that communication to Cal South should be directed to David Lamb or Frank Conroe by Martin and/or Ricker. Martin and Ricker to discuss future “youngers” and “olders” tournaments with these Cal South representatives. The Foundation will verbally commit to tournaments to build long-term relationships. Attendance and a booth at the Cal South AGM in February 2009 was discussed and agreed upon. Future planning to begin in October or November.
- XII. KCSF Web Site
Staabs provided a status report on the web site development. Vaughn to send Staabs a schedule, including contact numbers, for posting on the web site.
- XIII. Brigade Fundraiser
Jimenez provided a report on the Fathers' Day, June 15th, fundraiser for the Brigade. The KCSF will provide 20 trash cans and have a booth free of charge for advance sell parking tickets. Martin committed to set up and Ricker will “tear down”. Other Executive Board members will be requested to man the booth from 11:00 am – 5:00 pm.
- XIV. BOWS Tournament
Ricker announced the plans for a BOWS tournament in July – the Midnight Madness. Field use fees were set at \$30 per field per time slot; lights and security at our cost (\$35 for 2 hours and equal increments thereafter) and 30% non-refundable deposit.
- XV. Field Use Fee
Members discussed need to set field use fees and post on the web site. Martin to provide Staabs field use fees. Members to discuss field use fees at next meeting, specifically which teams pay and for what services.

- XVI. Garces Tournament
Members discussed potential increase in field use fee. Members agreed (MSC R. Wiggins/Ricker) to increase field use fee \$5 per team from \$25 to \$30 .
- XVII. Problem Resolution Process
Members discussed and agreed not to circumvent the Director of Scheduling and Director of Tournaments and seek resolution with Martin when they don't agree with Directors of Scheduling and Tournaments. It was also agreed that field use fees should be set by Executive Board members for league and tournament use. The Directors of Scheduling and Tournaments would be the only contact for interested parties.
- XVIII. KCSF Fiscal Year
Members inquired about the fiscal year determination. The KCSF Bylaws state the fiscal year is from January-December. However, some members believe that it is August 1-July 30. S. Wiggins to provide information at next meeting.
- XIX. KBR Helicopter Field Use
Martin reported that the KBR Helicopter group will use 7 fields at the park Memorial Day weekend, May 24,25 and 26. Martin to negotiate field use fee with Charles Maddox.
- XX. Proxy Forms
Staabs inquired about the revised proxy form availability. S. Wiggins to provide at next meeting.
- XXI. Adjournment
The meeting was adjourned at 8:10 pm.